

# **Campbell United Methodist Church**

## **Director of Children and Family Ministries**

### Job Description

In collaboration with Senior Pastor and Children's Ministry Council, provide creative and strategic energy and focus for a coherent portfolio of programs for children, youth and families, designed to meet these values and goals:

#### Values:

- A progressive Christian theology, with an explicit focus on the Christian faith and tradition, and appreciation for other religious traditions;
- The practices of the spiritual life, including prayer, immersion in the stories of the Judeo-Christian tradition, sacraments, community;
- An active faith that includes the commitment to social justice and inclusion of all persons in the community of God's love, including particularly persons of differing cultures, races, abilities, and sexual orientations;
- The centrality of serving others as a practice of faith;
- Diversity, and the opportunity to learn and grow through relationships with persons of different cultures and backgrounds.

#### Goals:

- A deeper engagement with community outside the congregation, including the on-site preschool families, neighborhood school, and families living in the Campbell community;
- More regular inter-generational activities and interaction;
- To build educational resources for and community among parents and families of children and youth;
- A more cohesive community among the wide diversity of racial and ethnic groups within the congregation;
- New programs and curriculum that provide relevant and attractive invitations to families not currently engaged in church.

Within this framework, the Director will have these specific responsibilities:

1. Oversee and coordinate an existing program of faith formation and education in the Christian tradition, for children and youth from Nursery age through high school.
2. Provide coordination and administrative leadership for existing Sunday School, youth programs and children's programs, including recruiting, resourcing and supporting teachers, mentors, and volunteers.
3. Coordinate the church's provision of child care for church activities.
4. Administer and ensure compliance with the church's Children and Youth Safety Policy.

### Qualifications

1. An understanding of and ability to communicate the Christian faith tradition.
2. Ability to communicate effectively orally and in writing, and to use website, print, email and social media communication tools.
3. Leadership, organizational, and administrative skills and initiative.
4. Cross-cultural sensitivity.
5. Ability to form and nurture collaborative relationships.
6. Significant work experience with children and youth, in program design and administration, and in working with volunteers.

### Compensation

This shall be a half-time, exempt position.

Salary commensurate with experience.